



EMPANELMENT OF CONTRACTORS IN KOCHI METRO RAIL LIMITED FOR METRO ALLIED WORKS

Expression of Interest for empanelment of civil and other contractors
KMRL/PROJ/AM CIVIL III/2015/803/EOI 07-15

29/07/2015

KOCHI METRO RAL LIMITED
8th FLOOR, REVENUE TOWER,
PARK AVENUE ROAD,
ERNAKULAM

1. NOTICE INVITING TENDER

KMRL, a Central-State Government PSU set up for implementation of the Metro Rail Project in Kochi City, invites offers from interested firms/companies/contractors/consultants, which are in the business of execution of works /supply/ maintenance/ addition and alteration works in categories as mentioned in the registration documents for getting Empanelled with KMRL.

Registration Form can be downloaded, filled and submitted along with the supporting documents and bid document containing terms and conditions which can be downloaded from KMRL's web-site www.kochimetro.org. Hard copy of the Empanelment Form along with non-refundable fee must reach the office of DIRECTOR (PROJECTS), 6th FLOOR, REVENUE TOWER, PARK AVENUE, Kochi-682 011 by registered post / speed post only. **Separate form and fee must be submitted for each category of item.**

The last date for submission of application is 09th September 2015. Application (s) received after last date of submission will not be considered. For further details and clarifications if any, you may contact S Chandrababu GM (Civil) at 0484-280980 or e-mail at chandrababu.s@kmrl.co.in

1.1 Key Details

Name of Work	Empanelment of contractors in Kochi Metro Rail Limited for Metro allied works
Availability of tender form	Documents can be downloaded from the official website of the KMRL : www.kochimetro.org on or after 29.07.2015
Registration Fee	As Detailed in the Document
Last Date for Pre Bid Query	11.08.2015 2.00 PM
Pre Bid Meeting	12.08.2015 11.30 AM
Issue of Addendum if any	14.08.2015
Last date & time of submission of Tender :	09.09.2015 2.00 PM
Tender Opening	09.09.2015 2.30 PM

Director -Project
Kochi Metro Rail Limited

2. TERMS AND CONDITIONS

2.1. Eligibility & Categories for Registration / Empanelment

All Intending firms or contractors shall preferably be registered in central/state PWD /MES in the suitable Category/class & the non CPWD/PWD/MES firms registered with other Govt agencies/PSU/autonomous bodies/ reputed private firms/MNC. All the bidders for empanelment shall comply and fulfil the criteria of satisfactory execution of similar works as mentioned below in clause 2.4.1 and meeting the minimum requirements against each categories as mentioned in the registration documents are eligible for registration, subject to specific conditions or restrictions stipulated in this document. Categories of items and procedure for registration are mentioned at point no.4 of the document below in the document.

2.2. Benefits of Registration

The firms registered with KMRL will enjoy the following benefits:

- a) Tender enquiries against demands which are not advertised are sent to the registered firms.
- b) In case of advertised tender enquiries, copies of tender notices may be sent to registered firms giving them advance information to enable them to purchase the Tender sets.
- c) The said registration qualifies a particular vendor for consideration for issue of tender papers in case of limited tenders for relevant category only for which vendor is registered /empanelled. However, this will not give any claim to the party for award of work / purchase order.

2.3. Empanelment / Registration Procedure

2.3.1. The applicant should read all the pages of the document.

2.3.2. Correct / relevant information / data shall be furnished by the contractors.

2.3.3. The applicant should make sure before applying for a particular type of Category, that it has the required eligibility criteria & experience for that category of work / item.

2.3.4. The agencies/firms/contractors for execution of similar works include major /minor repairs/addition /alteration / extension for services in categories as mentioned in the registration documents seeking application form shall have to pay the requisite (cost/fee) amount as stated below, for registration / empanelment. The amount shall be paid by a demand draft drawn in favour of "Kochi Metro Rail Ltd.", payable at Kochi. The amount will be non-refundable.

2.3.5 Application for registration as per the form attached should be submitted with the following registration fee:

(a) Civil Category

A class: Rs.10, 000.00

B class: Rs.5000.00

C class: Rs.2000.00

D class: Rs.1000.00

(b) Electrical/Others/Landscape

A class: Rs.2500.00

B class: Rs.1500.00

C class: Rs.1000.00

2.3.6. The agencies/firms shall have to fill and submit the hard copy of Registration Form along with required documents and fees to General Manager (Civil), Kochi Metro Rail Ltd, 6th Floor, Revenue Tower, Kochi-682011.

2.3.7. Applications incomplete in any respect, viz. non-submission of any required document or information, or fee in requisite amount are liable for rejection.

2.3.8. The sealed envelope containing the Registration Form, documents & fee should be clearly super-scribed on the top of the envelope as "APPLICATION FOR REGISTRATION/ EMPANELMENT OF CONTRACTOR IN KOCHI METRO RAIL LIMITED FOR THE CATEGORY CODE ". Vendors / Firms registered with CPWD/PWD/MES/State/Central PSUs/ reputed pvt firms/MNC/GCDA shall be considered for registration/empanelment on the basis of registration certificate of such agencies along with other certified documents.

2.3.9. The following self-certified essential documents (as applicable) should accompany the Registration Form:

- a. CST / VAT / TIN No.
- b. Trade License, Factory License, Labour License
- c. Income tax Permanent Account No and clearance certificates.
- d. Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms etc.
- e. Registration Certificates
- f. Current dealership agreement from Director along with SSI/NSIC certificate.
- g. Annual Turnover CA certified Certificate for last 3 years.
- h. Bank Details.
- i. Relevant ISO certificate.

- j. A notarized certificate that the vendor hasn't been black listed by any institution of the Central/ State government / any PSU, University, Institute etc. in the past three years.

2.3.10. On receipt of the Registration Form along with the requisite documents as mentioned above and after scrutiny the firms / agencies/ contractors shall be registered with the KMRL.

2.3.11. The firms / agencies/contractors will be considered for registration / Empanelment for an initial period of three year and will be considered for renewal for another year or so at a time subject to satisfactory performance of the firm during initial registration period. The vendor shall be evaluated for performance as per criteria adopted by KMRL.

2.3.12. After getting all the required fee, information & documents from the applicant, the registration number will be issued to the firm with the following details: (1) Registration No. (2) Vendor Trade Group/ Category No. along with description.

2.3.13. The intending contractor shall submit a declaration that he has not been debarred from tendering by any authority during last three years.

2.3.14. The firms / agencies/contractors should preferably have the registered office at Kochi and must have their functional/operational office in Kochi Region in operation for at least last six months for their works.

2.3.15. The firms / agencies/contractors may preferably have valid registration in appropriate class with CPWD/PWD/MES/Railways/Other Govt/Statutory bodies/GCDA/Reputed MNC/private agencies.

2.3.16. Should have completed satisfactory successfully similar works during last 3 years ending 31st December 2014 in one or all of the suitable category as applicable. Experience certificates as applicable has to be signed by the Owner/ Authorized representative are to be attached .

2.3.17. The bidder can associate with specialized agency having experience of such work with prior information.

2.4. CATEGORY AND LIST OF ITEMS /WORK

CATEGORY	Particulars/Items of work
CIVIL	All Civil works as covered in basic Schedule of Rates of CPWD
ELECTRICAL	Electrical Works/Misc LT/low voltage wiring/cablings -repairs/addition /alteration for services works as called for

OTHERS	Aluminium Partition/Carpentry/Interior works/Misc MS/SS/Structural works/ Survey works /Land Surveys/Boundary stone related work/addition or alteration works as called for
LANDSCAPE	Landscape contractors /Horticulture/Planting& Maintenance of Plants

KMRL reserves all the rights to modify or add any or all the categories as per the requirements from time to time.

2.4.1 CATEGORY/CLASS

Volume of works as per the estimate would be basis of categorization of the applicants covering one or all of the under mentioned categories,

CIVIL CONTRACTORS:

- i. A Category: PWD enlisted A class contractor OR experience of carried out 3 civil works more than 5 crore for Central/State/PSU in the last 3 years .
- ii. B Category: PWD enlisted B class contractor OR experience of carried out 3 civil works more than 2.5 crore for Central/State/PSU in the last 3 years
- iii. C Category: PWD enlisted C class contractor OR experience of carried out 3 civil works more than 50 lakhs for Central/State/PSU in the last 3 years.
- iv. D Category: PWD enlisted D class contractor OR experience of carried out 3 civil works more than 5 lakhs for Central/State/PSU in the last 3 years

ELECTRICAL/OTHERS/LANDSCAPE CONTRACTORS:

- i. A Category: PWD enlisted A class contractor OR experience of carried out 3 similar works more than 50 lakhs for Central/State/PSU in the last 3 years .
 - ii. B Category: PWD enlisted B class contractor OR experience of carried out 5 similar works more than 10 lakhs for Central/State/PSU in the last 3 years
 - iii. C Category: PWD enlisted C class contractor OR experience of carried out 5 similar works more than 5 lakhs for Central/State/PSU in the last 3 years.
- Similar works include execution of major / minor repairs/addition /alteration / extension for services as called for and should have the following apart from the other Terms and conditions in the registration documents.

- Civil/Plumbing /Misc works major /minor repairs/addition /alteration / extension as called for. should have licensed plumber and adequate trained manpower to handle all maintenance works in case works require same
- Electrical Works/Misc wiring works major /minor repairs/addition /alteration / extension for services as called for, should have licensed wireman /contractor license for electrical works in case works require same. Have adequate trained manpower and technicians to handle all LT installations and maintenance.

2.5.1 Financial Capability

a) Should have had average annual financial turnover of at least of 1.5 times estimated cost on similar type of works under relevant Category of works during the immediate last 3 consecutive financial years ending 31-03-2015. (Rs. Lakhs)

b) Should have solvency of 80% of estimated cost under relevant Category of Work, Solvency /Bankers' certificate of scheduled bank of the amount shall be attached.

d) The firm who qualifies for registration/empanelment in KMRL shall remit the following security deposit to registering authority

(a) Civil Category

- A class: Rs.2.00 lakhs
- B class: Rs.1.00 lakhs
- C class: Rs.50,000.00
- D class: Rs.25,000.00

(b) Electrical/Others/Landscape

- A class: Rs.1.00 lakhs
- B class: Rs.50,000.00
- C class: Rs.25,000.00

3. Other Terms and Conditions:

3.1.1 KMRL reserves the rights to accept, consider or reject any or all applications without assigning any reasons thereof. The decision of KMRL in respect of registration of parties for various categories of work / items will be intimated by post /email and shall be final & binding on all concerned registered firms / vendors in the panel of KMRL.

3.1.2 Vendors once empanelled, shall have to promptly reply to all the enquiries, execute orders as per the order terms of KMRL and keep the office informed of new products/ developments / innovative ideas that shall help reduce the cost and improve quality, reliability, etc.

3.1.3. This document is treated as a valid contract between KMRL and Vendor and adherence to all aspects of fair trade practices in executing the purchase orders / work orders placed by KMRL from time to time during the registration period.

3.1.4 In case of empanelled vendor is found in breach of any terms & condition(s) of KMRL or supply/work order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the vendor and EMD/Security Deposits shall be forfeited by KMRL, besides debarring and blacklisting the vendor concerned for at least three years for further dealings with KMRL.

3.1.5 The vendor should not assign or sublet the empanelment or any part of it to any other vendor in any form. Failure to do so shall result in termination of empanelment. All those firms which are registered and confirmed shall be entertained for various queries.

3.1.6 All registered firms are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier. In all future correspondence with KMRL, empanelled vendors are required to quote the Registration Number.

3.1.7 The KMRL has all the rights reserved to add / delete / alter any of the items and to amend / add any of the terms and conditions included in the registration granted to firms with effect from any date, without assigning any reason(s) for the same.

3.2 Indemnity

The selected vendor shall indemnify the KMRL and user departments against all third party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied items and related services or any part thereof. KMRL/ User department stand indemnified by the registered vendor from any claims that the contractor/firm/agency manpower/local authorities may opt to have towards the discharge of their duties in the fulfilment of the work orders.

3.3 Termination for Default

a) Default is said to have occurred i) if the vendor fails to commence / deliver any or all of the services within the time period(s) specified in the Work order or any extension thereof granted by KMRL. ii) If the vendor fails to perform any other obligation(s) to the satisfaction of KMRL, under the empanelment.

b) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 15 days after receipt of the default notice from KMRL (or takes longer period in spite of what KMRL may authorize in writing), KMRL may terminate the empanelment/ Work Order

in whole or in part. This may also lead to blacklisting of the vendor debarring him from participating for any further work/s withKMRL.

c) All disputes in this connection shall be settled in Kochi jurisdiction only.

Application Format for Registration

1. Name of the Company/ Agency/ Contractor-----

2. a) Head Office / Registered Office -----

Telephone No -----

Fax No. -----

Email -----

Web site (if any) -----

Date of Establishment -----

b) Branch Office in Kochi , if any

Telephone No.

Fax No.

3. Name of Chief Executive / Proprietor / Partners -----

Telephone No. -----

Fax No. -----

Email -----

4. Name of Contact Person -----

Telephone No. -----

Fax No. -----

Email -----

5. Type of Organization

Documents to be enclosed

- a) Proprietary Trade License
- b) Partnership Partnership Deed, Trade License
- c) Private Limited Company Memorandum & Articles of Association and Certificate of Registration
- d) Public Limited Company Certificate of Registration and Memorandum & Articles of Association
- e) Public Sector Trade License

6. Nature of Business

Manufacturing Dealership Contractor

Others(specify)

7. Category /Class and Code / Type of Works executed (Refer Clause 4 of main document):

Pl specify -----

8. Should have had average annual financial turnover of at least of 1.5 times estimated cost on similar type of works under relevant Category of works during the immediate last 3 consecutive financial years ending 31-03-15. (Rs. Lakhs) (Enclose Chartered Accountant's certification)

a) 2012-13 -----

b) 2013-14 -----

c) 2014-15 -----

9. Should have solvency of 80% of estimated cost under relevant Category of Work, Solvency /Bankers' certificate of scheduled bank of the amount may be attached .

10. Commercial Information Registration (Enclose Attested Copy wherever Applicable)

d) CST / VAT Regn. No. -----

b) State ST Regn. No -----

c) TIN No. -----



- d) Excise Center No. -----
- e) Trade / Factory License No. -----
- f) Service Tax Regn.No. -----
- g) PAN -----
- h) Registration with CPWD/PWD/MES/PSUs etc_____
- i) Relevant ISO Certificate, if any

11. Details of Major Customers

S. No.	Name of the Company	Empanelled for	Contact Name	Contact Number

Names of Autonomous institutions/ Government departments / Major Public sector undertakings / Research and Development institutions where your firm is registered

12. Details of Registration fee

D.D. No. :

Date:

Bank:

ALL DETAILS SHALL BE SUPPORTED WITH RELEVANT DOCUMENTS



DECLARATION BY CONTRACTOR

I confirm that

1. No employee or direct relation of any employee of KMRL is in way connected as Partner/Shareholder/Director/ Advisor/Consultant/Employee etc. with the Company.
2. The information furnished is correct to the best of my knowledge and belief.

.....
(Signature of Proprietor/Partner/Chief Executive)

Name
(In Capital Letter)

Place: (Seal of Vendor)

Date:



PERFORMA-1

PARTICULARS IN RESPECT OF WORK EXECUTED IN PAST

S. N o	Name of Work	Name and address of Client	Agmt Date	Value of work	Date of completion

(Applicants signature with Stamp)



PERFORMA-2

PARTICULARS IN RESPECT OF WORKS IN HAND

SL No	Name of Work	Name and address of Client	Agreement Date	Value of work	Stipulated time of completion

(Applicants signature with Stamp)

