



Job No: KMRL/Admn/kit/2015

Date: 19/01/2016

Quotation Notice

Kochi Metro Rail LTD (KMRL), is inviting quotation for Supply of Back pack Bags and Executive Bags with Laptop pouch.

1.0 Key Details

Name of the Work	Supply of Backpack Bags and Executive Bag with Laptop Pouch.
Last Date & time of Submission of Quotation	27.01.2016 & 14 hrs
Bid Opening	27.01.2015 & 15 hrs
EMD	Rs. 5000/-

1.1. Late quotation (received after date and time of submission of bid) shall not be accepted under any circumstances.

2.0. Scope of Work

Supply of **350 numbers of Backpack bags** and **150 numbers of Executive bags with Laptop pouch** as per the specifications given in clause 2.1 with minimum warranty period.

2.1. Specifications

Backpack Bags with Laptop pouch

- Size 20 inch vertical and 12 inch horizontal
- Material : SR Codra.
- Inner Material: Polyester Cloth
- Material for front portion of Logo Printing: Rexin Material .
- Two main compartments
- Two front pockets
- Main front pocket should have mobile and pen pouch



- Quality Zip to be used no.8
- One side pocket and another side bottle carrier
- Padded Shoulder straps (Width: 8cm, Thickness: 5mm)
- Handle on the top with soft cushion (Width: 15mm).
- Colour: Black
- The bag design should be appealing, stylish and strong so as to carry things weighing 12-15kg.
- All the details like the type of material used, actual dimension, number of pockets, type of pockets etc should be provided in the technical quotation, **along with the sample bag.**
- The Logo provided by KMRL should be printed on the Bags
- A model of the desired bag is available in KMRL office for reference.

Executive Bags with Laptop pouch

- Size 13 inch vertical and 16 inch horizontal.
- Material: Artificial Leather (Brand Name: Rosleen)
- Compartments: Four Compartments and Second compartment with the laptop carrier.
- Inner material: High quality Nylon.
- Quality Zip to be used no.8
- Shoulder Hook: Good finishing metal.
- Colour: Black.
- Handle: Artificial Leather (Brand Name: Rosleen)
- Handle strap: Nylon and covering with artificial leather.
- The Logo provided by KMRL should be printed on the Bags.
- All the details like the type of material used, actual dimension, number of pockets, type of pockets etc should be provided in the technical quotation, along with the sample bag.
- A model of the desired bag is available in KMRL office for reference.

3.0. Submission of Quotations

Financial quote and Technical quote should be submitted in separate sealed envelopes clearly indicating the category of work on top of the envelope to:

General Manager (HR,Admin& Trg)
Kochi Metro Rail Limited
8th Floor, Revenue Towers, Park Avenue Road
Opp.Boat Jetty,Kochi 682011.Ph. 0484 235 0455



4.0 Selection Procedure.

4.1 The specifications and samples will be checked by the committee and only the financial bids of the selected specification/samples will be opened for the financial evaluation. The selection will be based on the lowest bid.

4.2 KMRL reserves the right to accept or reject any or all bids without assigning any reason whatsoever.

4.3 EMD of Rs 5000.00 shall be enclosed with the bid in the form of a DD from a scheduled commercial bank in India, **Favouring 'Kochi Metro Rail Limited' and payable at Kochi.** EMD of agencies who have not qualified would be returned /refunded after finalization of the agency without any interest.

5.0 Termination of Contract

KMRL reserve the right to summarily terminate the contract due to failure of the agency to provide satisfactory delivery of the product.

6.0. Delivery Details

The price quoted should be inclusive of all charges including delivery at KMRL office. The items should be delivered within 15 days from the issue of PO at KMRL, 8th Floor Revenue Tower, Ernakulam 682011.

7.0. Payment

The agency should confirm the bank details on their letterhead duly signed by the authorized person for Electronic Fund Transfer along with the cancelled cheque, as documentary proof. Any change in the bank accounts shall be informed to us in advance and KMRL shall not be liable for any loss incurred by the agency due to non-confirmation/incorrect information of the bank.

8.0. Repeat Clause

In case of additional requirements till June 2016, repeated order at the same rate may be applicable.



9.0 Application form for Financial bid

SL. No	Description	Quantity	Rate per piece	Applicable Taxes	Total
1	<u>Backpack Bags with Laptop pouch.</u>	350 Nos			
2	<u>Executive Bags with Laptop pouch</u>	150 Nos			

We agree to supply the above item in accordance with the technical specification for:

- 1. Backpack Bags with Laptop pouch**
- 2. Executive Bags with Laptop pouch**

Rs..... (In Figures)

Rupees.....

(In words).

We also confirm that the normal commercial warranty/Guarantee of.....months may apply to these goods.

Name:.....



Signature:.....

Date:.....

10. Application Form for Technical Details

SlNo	Details	
1	Name of Agency	
2	Address with Telephone, Email, Fax Numbers & the Name(s) of the Contact Person(s)	
3	Year of Establishment (Please attach documentary evidence)	
4	Specifications of Bags	Please attach separate sheet.
5	Income Tax-PAN No.(Pls attach documentary Evidence)	
6	TIN no./CSTNo.(Please attach documentary evidence)	
7	Office Address of agency in the city Limits	
8	Bank Details (In the letter head)	
9	Verifications: The authorized person shall sign all the documents on the bottom, right hand side. Documents without signatures shall not be considered for evaluation purpose & the bidder may be disqualified on this account	

Bids without information/Documents shall be summarily rejected

Thanking you

General Manager (HR,Admn & Trg)