

Director (Finance)

1	Name of the Post	Director Finance
2	No. of Posts	One
3	Job Description & Responsibilities	<p>He will be responsible for all Finance and Accounts functions including but not limited to the following:</p> <ul style="list-style-type: none"> • Overall supervision of the finance and accounts functions. • Fund management (receipts, payments, cash and bank transactions, cash and fund flow etc.,) including ensuring that the financial resources are secured and funds deployed efficiently and effectively. • Ensuring Financial Reporting including P&L, Balance Sheet etc., duly audited by Internal Audit / Statutory Audit. • Coordination with Government of Kerala, Government of India, Financial Institutions in India and overseas. • Improving and implementing a comprehensive financial management plan that will ensure an efficient, effective and sustainable programme consistent with Project Objectives. • Providing operational oversight from finance / accounts angle for overall Project implementation. • Coordinating the consolidation of the annual, short and long term financial plans, budgets, forecasts; preparing, analysing and reporting the results to the Management. • Optimising deployment and ensuring adequacy of financial resources during the implementation of the Project. • Appraisal of financial risks and remedial actions. • Overseeing the HR functions of KMRL. • Overseeing & supervising the administrative functions of KMRL.
4	Qualification	Should be a Graduate and Member of the Institute of Chartered Accountants of India / Institute of Costs and Works Accountants of India / MBA with specialization in Finance from reputed management

		institutes such as the Indian Institutes of Management.
5	Experience	<p>(1) At least 20 years post qualification experience in Project Finance / Finance and Accounts / Audit / setting up Financial, Accounting and Audit Systems and procedures in a large public or private sector organization of repute with a turnover of not less than 100 crore per annum, of which should include at least 7 years at the level of General Manager / Group General Manager or equivalent or above / 1 year at Director's level or equivalent. Candidate should have knowledge and experience in managing financial and accounting software.</p> <p>(2) Candidate should be well versed with the latest accounting standards including GAAP, as well as developments related to IFRS, taxation, investment and portfolio management, raising of funds, tendering and contracting.</p> <p>(3) Should have proven ability to handle related functions independently and lead a team of finance, accounting and HR professionals.</p> <p>(4) Persons with experience and knowledge in securing funds from external agencies and its management will be preferred.</p> <p>(5) The experience criteria can be relaxed for very deserving candidates.</p>
6	Option for Govt. Officers	Members of IAS, IA & AS, IRS and Group A Accounts Services of Government of India (comprising IRAS, IDAS, ICAS and P&T, FAS etc.,) with 20 years experience would also be considered on immediate absorption basis.
7	Age at recruitment	Minimum 45 years and maximum 57 years as on 01.11.2017.
8	Age at retirement	Normally 60 years and in exceptional cases 62 years if the project completion is going to be significantly facilitated by his presence. Extension to 62 years to be approved by the Board of Directors in such circumstances.
9	Contractual Tenure	Up to five years or attaining the age of superannuation, whichever is earlier, on immediate absorption basis. Further extension is possible in case of satisfactory performance and to be decided by the Board of Directors.
10	Emoluments	The pay scale for the post is Rs.75,000-1,00,000 (IDA). Apart from Basic Pay, DA (IDA Pattern), HRA and other allowances as admissible will be allowed.

Facilities attached with the post:

The Director (Finance) will be a member of the Board of Directors of KMRL. He will be entitled to receive facilities extended to other Directors, as per decisions of the Board of Directors, KMRL, from time to time.

General Conditions:-

- Only shortlisted candidates will be notified for interview, which will be communicated through email only. KMRL reserves the right to shortlist the candidates.
- Applicants employed in Govt./Quasi Govt./ PSUs shall apply through proper channel, after forwarding the advance copy along with the application fee and shall produce a “No Objection Certificate” from their employer at the time of interview.
- Acceptance or rejection of application of the candidates will be the sole discretion of the Management. Incomplete applications are liable to be rejected.
- Applications of candidates attempting to influence or interfere with the selection process will be rejected summarily and he/she will be declared disqualified for future vacancies in KMRL.
- No TA/DA will be paid by KMRL to candidates for attending interview

How to apply:-

- Applicants should read the instructions in the website thoroughly before applying.
- Application form may be filled online by selecting the link in KMRL website. The scan copy of the supporting documents should be uploaded, failing which the application will be treated as incomplete.
- Applications forwarded through any other means including fax or e-mail will not be entertained.
- The application fee of Rs.500.00 should be paid online through the payment gateway of Kochi Metro Rail website. No other mode of payment will be entertained. This is non-refundable under any circumstances.
- The last date of submission of on-line application is 29th November 2017.

General Manager (HR, Admn. & Trg.)