

# I. OPERATIONS DEPARTMENT – TOTAL POSTS = 74

Name of the post	Addl. General Manager (Operations)
Total No. of posts	1
Grade	E7, `43200 – 66000 (IDA)
Educational Qualification & Experience	Degree in Engineering (Electrical/Mechanical) from an
	institute of repute. Minimum 15 years' experience in
	Group A Services of the Indian Railways or its
	subsidiary/sister concerns, Metro Corporations or any
	other department/PSU/Board/Organisation of
	Government/Private Sector organizations. The
	candidate should have sufficient exposure and
	experience in the planning, procurement, contract
	management and operation and maintenance of
	Metro/Railway transportation
Job Description	Will assist GM (Operations & Maintenance) in
	operation and maintenance of infrastructure (Rolling
	stock, Depot, Signaling & Telecommunication, Track,
	Power & Traction and electrical maintenance, AFC
	etc.)
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	50 years.

Name of the post	Dy. General Manager (Procurement)
Total No. of posts	1
Grade	E4, 29100 – 54500 (IDA)
Qualification	Degree in Engineering
	(Mechanical/Electrical/Electronics/Civil) or equivalent
	from an institute of repute. Should possess Post
	Graduate degree/diploma or equivalent (2years)
	qualification in Materials Management.
Experience	Minimum 8 years' experience in any
	PSU/Board/Organisation of Government/Private Sector
	Organizations. The candidate should have sufficient
	exposure and experience in the procurement &
	contract management, Candidates with experience in
	Railway/Metro will be given preference.
Job Description	Will look after all kind of procurements Operations &
	Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	45 years.



Name of the post Dy. General Manager (Operations) Total No. of posts E4, `29100 - 54500 (IDA) Grade Graduate in any discipline with minimum 8 years of **Educational Qualification & Experience** Metro Operations experience, out of which 3 years in executive cadre. Should have experience in main line and depot operations of trains, Stations and OCC. Experience in **CMRS** certification and the commissioning of new line is preferable. **Job Description** Will be responsible for management of safe and punctual train operations in the mainline and depot. He shall also be responsible for day to day operations of stations, OCC and DCC. He shall liaison with different departments for CMRS certification and new line commissioning Maximum age limit ( as on 1st March 2015) 45 years.

Name of the post	Chief Controller - (1), Station Manager - (3), Security Manager - (1)
Total No. of posts	5
Grade	E3, `24900 – 50500 (IDA)
Educational Qualification & Experience	Graduate in any discipline with minimum 6 years of experience as Station Controller / Train Operator/ Station Manager / Security head
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	45 years.

Name of the post	Traffic Controller – (4) , Security Controller/AM(Security) – (6)
Total No. of posts	10
Grade	E2, `20600 – 46500 (IDA)
Educational Qualification & Experience	Graduate in any discipline with minimum 3 years of experience as Train operator/Station Manager / Security Supervisor
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.



Name of the post

Total No. of posts

Grade

E2, `20600 – 46500 (IDA)

Diploma in Electrical / Electronics & Communication Engineering with minimum 3 years of experience in Electrical traction/Sub Station / Signalling & Telecommunication.

Maximum age limit ( as on 1<sup>st</sup> March 2015)

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Communication Engineering with minimum 3 years of experience in Electrical traction/Sub Station / Signalling & Telecommunication.

Name of the post	Assistant Manager (Procurement)
Total No. of posts	2
Grade	E2, 20600 – 46500 (IDA)
Qualification	Degree in Engineering
	(Mechanical/Electrical/Electronics/Civil) or equivalent
	from an institute of repute. Should be a Post Graduate
	degree/diploma (2years) holder in Materials
	Management.
Experience	Minimum 3 years' experience in any
	PSU/Board/Organisation of Government/Private Sector
	Organisations. The candidate should have sufficient
	exposure and experience in the procurement &
	contract management, Candidates with experience in
	Railway/Metro will be given preference.
Job Description	Will assist DGM (Procurement) in all procurement
	related activities.
Maximum age limit ( as on 1 <sup>st</sup> January	35 years.
2015)	

Name of the post	Assistant Manager (Stores)
Total No. of posts	1
Grade	E2, 20600 – 46500 (IDA)
Qualification	Graduate in any discipline from an institute of repute.
	Certification in Materials Management is desirable.
Experience	The candidate should have 3 years' experience in
	Inventory management in a large engineering
	organisation.
Job Description	Will manage the stores, vendor development and be
	responsible for inventory of the spares and other items
	related to the Operations and Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.



Name of the post	Station Manager – (3) Asst. Manager (Stations) – (3) , Asst. Manager (Operations) – (1)
Total No. of posts	7
Grade	E2, 20600 – 46500 (IDA)
Qualification	Graduate in any discipline from an institute of repute.
Experience	The candidate should have 3 years' experience in contract management / Main line / Depot operations
	/ OCC / as Station Controller.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.

Name of the post	Line Supervisor – (1) , Train Operator – (20), Station Controller – (23)
Total No. of posts	44
Grade	`13500 - 25520 (IDA)
Qualification	Three years Diploma in Engineering (Mechanical/Electrical/Electronics & Communication) or equivalent from an institute of repute.
Experience	The candidate should have 2 years' experience as Train Operator/Station controller
Minimum age limit (as on 1 <sup>st</sup> March 2015)	20 years.

## II. MAINTENANCE DEPARTMENT - TOTAL POSTS = 67

Name of the post	Addl. General Manager (Maintenance)
Total No. of posts	1
Grade	E7, `43200 – 66000 (IDA)
Educational Qualification & Experience	Degree in Engineering
	(Electrical/Mechanical/Electronics) from an institute
	of repute. Minimum 15 years' experience in a
	PSU/Board/Organization of Government/ Private
	Sector organizations. Out of the 15 years, 8 years
	should be in executive cadre. The candidate should
	have sufficient exposure and experience in the
	planning, contract management and maintenance of
	Metro and Railway transportation. Should have
	sufficient exposure in Preventive & Predictive
	maintenance.
Job Description	Will assist GM(Operations & Maintenance) in all
	maintenance related activities of the Operations &
	Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March	50 years.
2015)	



Name of the post	Dy. General Manager (Rolling stock/Depot) – (1), Dy. General Manager (Power & Traction) – (1), Dy. General Manager (Infrastructure) – (1), Dy. General Manager (S&T) – (1)
Total No. of posts	4
Grade	E4, 29100 – 54500 (IDA)
Qualification	Degree in Engineering (Electrical/Mechanical/Civil/Electronics or Electronics & Communication/Electrical or Electronics & Telecommunication) or equivalent from an institute of repute.
Experience	Minimum 8 years of experience in planning, procurement, contract management, installation, testing, commissioning & maintenance of Rolling stock/ Depot / Power & Traction/ Track laying & Alignment of track/ Signaling, Telecommunication & AFC/PSD equipment in a Railway/Metro system.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	45 years.

Name of the post	Asst. Manager (Depot) – (1), Asst. Manager (Power & Traction) – (1), Asst. Manager (Infrastructure) – (1), Assistant Manager (Signal) – (2), Asst. Manager (IT) – (1), Asst. Manager (AFC) – (1)
Total No. of posts	7
Grade	E2, 20600 – 46500 (IDA)
Qualification	Degree in Engineering (Mechanical/Electrical/Civil/Electronics or Electronics & Communication/Electrical or Electronics & Telecommunication/IT/Computer Science) or equivalent from an institute of repute.
Experience	The candidate should have 3 years' experience in the planning, procurement, contract management, installation, testing and commissioning of Depot / Power & Traction equipment/ Track laying & Aligning/ Signaling/ Telecommunication/ IT System equipment of Railway/Metro systems.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.

Name of the post	Depot Controller – (4), BMS Controller – (4)
Total No. of posts	8
Grade	E2, `20600 – 46500 (IDA)
<b>Educational Qualification &amp; Experience</b>	Graduate in any discipline with minimum 3 years of
	experience as Train operator/Station Manager / BMS.



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Maximum age limit ( as on 1st March	35 years.
2015)	

Name of the post	Supervisors/Maintainers
Total No. of posts	47
Grade	`13500 - 25520 (IDA)
Educational Qualification & Experience	Diploma in Engineering
	(Mechanical/Electrical/Electronics/Communication)
	with minimum 2 years of experience as Train
	Operator/Controller/Maintainer.
Job Description	Will be responsible for maintenance of various
	Maintenance Systems & processes, in connection with
	operation & maintenance of Metro Trains, and also
	for installation/ execution of various systems like Lifts,
	Escalators, Track, Structure, Traction, E&M, Signaling,
	Telecom/Automatic Fare Collection, Train Coaches, P.
	Way, works, Stores Depots etc., in the Operations &
	Maintenance wing.
Minimum age limit ( as on 1st March	18 years.
2015)	

### III. CUSTOMER RELATION & BUSINESS DEVELOPMENT - TOTAL POSTS = 8

Name of the post	Addl. General Manager (Sales & Marketing)
Total No. of posts	1
Grade	E7, `43200 – 66000 (IDA)
Educational Qualification & Experience	Graduate in any discipline with MBA in Marketing from a reputed institute. Should poses at least 15 years' experience in sales & Marketing in a large Govt./PSU/Private organization of repute.
Job Description	Will report to GM (Operations & Maintenance) and will be in charge of all activities of Sales & Marketing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	50 years.

Name of the post	Dy. General Manager (Marketing)
Total No. of posts	1
Grade	E4, `29100 – 54500 (IDA)
Educational Qualification & Experience	Graduate in any discipline with MBA in Marketing
	from an institute of repute with post qualification
	working experience of minimum eight years in



	Marketing.
Job Description	Will assist DGM (Sales & Marketing) in all Marketing
	related activities.
Maximum age limit ( as on 1 <sup>st</sup> March	45 years.
2015)	

Name of the post	Assistant Manager (Customer Service)
Total No. of posts	2
Grade	E2, `20600 – 46500 (IDA)
Educational Qualification & Experience	Graduate in any discipline from a reputed institute
	with post qualification working experience of three
	years in Customer Service.
Job Description	Will report to DGM (Sales & Marketing) and will look
	after all customer service matter of the Operations &
	Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March	35 years.
2015)	

Name of the post	Assistant Manager (PR & Communication)
Total No. of posts	2
Grade	E2, `20600 – 46500 (IDA)
Educational Qualification & Experience	Graduate in any discipline with post-graduation in mass communication & journalism from a reputed institute. He should possess post qualification working experience of three years in PR/Communication/Journalism.
Job Description	Will report to DGM (Sales & Marketing) and will look after all Public Relations & Communication matter of the Operations & Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.

Name of the post	Assistant Manager (Sales /Advertisement)
Total No. of posts	2
Grade	E2, `20600 – 46500 (IDA)
Educational Qualification & Experience	Graduate in any discipline with MBA in Marketing from a reputed institute. He should possess post qualification working experience of three years in Sales/Advertisement.
Job Description	Will report to DGM (Sales & Marketing) and will look after all sales and advertisement matter of the Operations & Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March	35 years.



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2015)	



## IV. HEALTH & SAFETY DEPARTMENT – TOTAL POSTS = 3

Name of the post	Addl. General Manager (SHE)
Total No. of posts	1
Grade	E7, `43200 – 66000 (IDA)
Educational Qualification & Experience	Engineering Graduate in any discipline with post graduate degree in Safety, Health & Environment. Should poses at least 15 years' experience in SHE in a large Govt/PSU/Private organization of repute. Candidates with experience in Railway/Metro will be given preference.
Job Description	Will be responsible for the management of Safety, Health & Environment of the Operations and Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	50 years.

Name of the post	Dy. General Manager (SHE)
Total No. of posts	1
Grade	E4, `29100 – 54500 (IDA)
Educational Qualification & Experience	Engineering Graduate in any discipline with post graduate degree/diploma in Safety, Health & Environment. Should poses at least 8 years' experience in SHE in a large Govt/PSU/Private organization of repute. Candidates with experience in Railway/Metro will be given preference.
Job Description	Will assist Addl. General Manager (SHE) in management of Safety, Health & Environment of the Operations and Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	45 years.



Name of the post	Asst. Manager (Safety)
Total No. of posts	1
Grade	E2, `20600 – 46500 (IDA)
Educational Qualification & Experience	Engineering Graduate in any discipline with post graduate degree/diploma in Safety Engineering. Should poses at least 3 years experience in Safety in a large Govt/PSU/Private organization of repute. Candidates with experience in Railway/Metro will be given preference.
Job Description	Will assist Dy. General Manager (SHE) in management of Safety.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.

### V. FINANCE & ACCOUNTS DEPARTMENT – TOTAL POSTS = 8

Name of the post	Jt. General Manager (Finance)
Total No. of posts	1
Grade	E6, 36600 – 62000 (IDA)
Qualification	CA/ICWAI.
Experience	Minimum 12 years of experience in Finance, Accounts, Cost & budgetary control, Working capital management etc., in a large public or private sector organization of repute
Job Description	Will be responsible for all finance functions of the O & M wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	50 years.

Name of the post	Dy. General Manager (Finance)
Total No. of posts	1
Grade	E4, 29100 – 54500 (IDA)
Qualification	CA/ICWAI
Experience	Minimum 8 years of experience in Finance, Accounts, Cost & budgetary control, Working capital management etc., in a large public or private sector organization of repute
Job Description	Will assist JGM (Finance) in all finance functions of the O & M wing.



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Maximum age limit ( as on 1 <sup>st</sup> March 2015)	45 years.

Name of the post	Asst. Manager (Revenue) – (2), Asst. Manager					
	(Accounts) – 2, Asst. Manager (Costing) - 2					
Total No. of posts	6					
Grade	E2, 20600 – 46500 (IDA)					
Qualification	CA/ICWAI/ MBA (Finance) or equivalent from an					
	institute of repute.					
Experience	Minimum 3 years of experience in revenue					
	management/ preparation & analysis of accounting					
	records/ cost functional role in a large public or					
	private sector organization of repute					
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.					

## VI. HUMAN RESOURCES DEPARTMENT – TOTAL POSTS = 5

Name of the post	Addl. General Manager (HR)
Total No. of posts	1
Grade	E7, `43200 – 66000 (IDA)
Educational Qualification & Experience	Graduate in any discipline with Post Graduate degree in HR/Personnel Management. Should poses at least 15 years experience in HR in a large Govt/PSU/Private organization of repute.
Job Description	Will be responsible for the entire HR functions of the Operations and Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	50 years.

Name of the post	Dy. General Manager (HR)
Total No. of posts	1
Grade	E4, `29100 – 54500 (IDA)
<b>Educational Qualification &amp; Experience</b>	Graduate in any discipline with two year Post
	Graduate degree/diploma in HR/Personnel
	Management. Should poses at least 8 years
	experience in HR in a large Govt/PSU/Private
	organization of repute.
Job Description	Will assist Addl. General Manager (HR) in HR
	functions of the Operations and Maintenance wing.
Maximum age limit ( as on 1 <sup>st</sup> March	45 years.
2015)	



Name of the post	Asst. Manager (Hiring & payroll) – (1), Asst. Manager (Ethics) – (1)					
Total No. of posts	2					
Grade	E2, `20600 – 46500 (IDA)					
Educational Qualification & Experience	Graduate in any discipline with two year Post graduate degree/diploma in HR/Personnel Management. Should poses at least 3 years' experience in a large Govt/PSU/Private organization of repute.					
Maximum age limit ( as on 1 <sup>st</sup> March 2015)	35 years.					

Name of the post	Asst. Manager (Training)					
Total No. of posts	1					
Grade	E2, `20600 – 46500 (IDA)					
Educational Qualification & Experience	Graduate in any discipline with two year Post graduate degree/diploma in HR/Personnel Management. Preference will be given to candidates with diploma in Training & Development. Should poses at least 3 years' experience managing Training functions in a large Govt/PSU/Private organization of repute.					
Job Description	Will assist Dy. General Manager (HR) in Training functions of the Operations & Maintenance wing.					
Maximum age limit ( as on 1 <sup>st</sup> March	35 years.					
2015)	33 years.					

#### **General Conditions:-**

- KMRL strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
- Experience and age criteria can be relaxed in case of otherwise exceptionally deserving candidates.
- The number of vacancies shown above is tentative and may undergo change.
- Only shortlisted candidates will be notified for interview. KMRL reserves the right to shortlist the candidates.
- Applicants employed in Govt./Quasi Govt./ PSUs shall apply through proper channel, after forwarding the advance copy along with the application fee and shall produce a "No Objection Certificate" from their employer at the time of interview.



- Acceptance or rejection of application of the candidates will be the sole discretion of the Management. Incomplete applications are liable to be rejected.
- Applications of candidates attempting to influence or interfere with the selection process will be rejected summarily and he/she will be declared disqualified for future vacancies in KMRL.
- No TA/DA will be paid by KMRL to candidates for attending interview.
- Candidates who had applied earlier need not apply for the same position.
- In case of candidates with experience in Metro/Railway/Railway PSU who have undergone training for a similar post, suitable pay increase subject to a maximum of three increments on the existing basic pay will be extended if selected.
- Candidates presently under bond obligation with Metro/Railway, the liquidated damages for release of such candidates will be borne by KMRL with the condition that they have to enter into a fresh bond (three years) with KMRL.
- Reservation

DESIGNATION	sc	ST	ОВС	EX- SERVICE	UR	TOTAL
AGM-SHE	0	0	0	0	1	1
AGM-SALES&MKTG	0	0	0	0	1	1
AGM-OPERATIONS &	0	0	0	0	1	1
AGM MAINTENANCE	0	0	0	0	1	1
AGM-HR	0	0	0	0	1	1
JGM-FINANCE	0	0	0	0	1	1
DGM-RS/DEPOT,DGM-P&T, DGM - S&T,AFC, DGM-INFRASTRUCTURE	0	0	1	0	3	4
DGM-OPERATIONS	0	0	0	0	1	1
DGM-SHE	0	0	0	0	1	1
DGM-HR	0	0	0	0	1	1
DGM-FINANCE	0	0	0	0	1	1
DGM-MKTG	0	0	0	0	1	1
DGM-PROCUREMENT	0	0	0	0	1	1
CHIEF CONTROLLER, SECURITY MANAGER, STATION MANAGER	0	0	1	0	4	5
AM-SECURITY, TRAFFIC CONTROLLER	1	0	2	0	7	10
AM-PROCUREMENT	0	0	0	0	2	2
AM-STORE	0	0	0	0	1	1



STATION MANAGER, ASST. MANAGER- STATION & ASST. MANAGER- OPERATIONS	1	0	1	0	5	7
AM-RS/DEPOT, AM-P&T & AM-INFRASTRUCTURE	0	0	0	0	3	3
AM-SIGNAL, AM-AFC & AM-IT	0	0	1	0	3	4
DEPOT CONTROLLER, BMS CONTROLLER	1	0	2	0	5	8
POWER CONTROLLER,S&T CONTROLLER	0	0	0	0	2	2
AM-HIRING & PAYROLL, AM-ETHICS	0	0	0	0	2	2
AM-TRAINING	0	0	0	0	1	1
AM-REVENUE, AM-COSTING, AM-ACCOUNTS	1	0	1	0	4	6
AM-SAFETY	0	0	0	0	1	1
AM-CUSTOMER SERVICE	0	0	0	0	2	2
AM-SALES&ADVT	0	0	0	0	2	2
AM-PR&COMM	0	0	0	0	2	2
LINE SUPERVISOR	0	0	0	0	1	1
SUPERVISOR-MECHANICAL	1	0	1	0	5	7
SUPERVISOR-ELECTRICAL	2	1	4	0	11	18
SUPERVISOR-ELECTRONICS	1	0	3	0	9	13
SUPERVISOR-CIVIL	1	0	2	0	6	9
TRAIN OPERATOR-MECHANICAL	0	0	1	0	3	4
TRAIN OPERATOR-ELECTRICAL	1	0	2	0	5	8
TRAIN OPERATOR-ELECTRIONICS	1	0	2	0	5	8
STATION CONTROLLER-MECHANICAL	0	0	1	0	4	5
STATION CONTROLLER-ELECTRICAL	1	0	2	0	6	9
STATION CONTROLLER-ELECTRONICS	1	0	2	0	6	9

#### How to apply:-

- Application form may be downloaded from KMRL website.
- The filled in application form along with application fee and self-attested copies of proof of age, qualifications & experience may be send by Registered post/Speed post/courier in an envelope superscribing the name of the post applied for.
- The application fee should be paid in the form of a demand draft for Rs. 500.00 drawn in favour of Kochi Metro Rail Ltd., payable at Kochi. This is non-refundable under any circumstances.



- Applications shall be send to Dy. General Manager (HR & Training), Kochi Metro Rail Ltd., 8th Floor, Revenue Tower, Park Avenue, Kochi – 682 011 so as to reach the office latest by 18<sup>th</sup> March 2015.
- The application shall be forwarded to KMRL through Post/Courier service only. Applications forwarded though any other means including by fax or e-mail will not be entertained.

Addl. General Manager (HR, Admn. & Trg.)

KMRL

Kochi – 682 011.



# **KOCHI METRO RAIL LTD**

8<sup>th</sup> Floor, Revenue Tower, Park Avenue, Kochi – 682 011

Attach a recent passport size photograph

### APPLICATION FORM FOR EMPLOYMENT

POSITION APPLIED FOR:						
Whether deputation/ regular (Tick the appropriate option)		Deputation		Regular		
Name of the candidate						
Address for communication						
Permanent Address						
Telephone no(with STD code)	Office:		Residence			
Mobile number						
e-mail id						
Date of birth (dd-mm-yyyy)						
Gender		Male / Female (	Tick the releva	ant option)		
Religion & Caste				BC/EX-SERVICE/GENERAL (Tick opriate one)		
	1		1			
Criteria	As per adver	tisement	Possessed b	y the candidate		
Educational qualifications						



Total	experience ( in years )		-			
	qualification rience (in years )					
Expe	rience in Govt./PSU (in					
			Specified in advertisement		Possessed by the o	candidate
Age o	criteria					
Deta	ils of academic qualif	icatio	ons ( from Graduation onward	s)		
SI. No.	Examination passed	Nan	ne of University/Institute		Year of passing	Percentage of marks



SI. No Designation Organisation Nature of duties Period ( mm-Pay scale performed уууу) From То



Details of Demand Draft : DD No. Bank Name: Date:  Notice period required, if selected :						
Certified that the information furnished above are true to the best of my knowledge and belief.						
Sign	ature :					
Nan	ne :					
Date	e :					